



Annie Wherrett  
Clerk to Stoke Lodge and  
The Common Parish Council  
Date:02/05/2024

## Notice of Annual Parish Council Meeting

Dear Councillors you are summoned to attend the Parish Council meeting noted below:

Thursday 9<sup>th</sup> May 2024 – 7pm The Pavilion, The Avenue, Stoke Lodge, BS34 6BD

Meeting Manager –Chair Andrew Alsop. Facilitator and Minute Taker – Clerk Annie Wherrett

### Agenda

- 5.24.1 Election of Chair and Vice Chair
- 5.25.2 Welcome and apologies for absence.
- 5.24.3 Declarations of Interest.
- 5.24.4 Ward Members Session.
- 5.24.5 Public Participation Session.
- 5.24.6 Approval of Minutes of meeting Thursday 11<sup>th</sup> April 2024 - matters arising.
- 5.24.7 Review of Policies and Procedures
  - (i) Standing Orders – for consideration and approval.
  - (ii) Financial Regulations - for consideration and approval.
  - (iii) Asset Register.
  - (iv) Privacy Notice.
  - (v) Approval of Regular Payments
- 5.24.8 Internal Audit Feedback
- 5.24.9 AGAR Section 1 – Annual Governance Statement – for approval
- 5.24.10 AGAR Section 2 – Accounting Statement 2022/23 – for approval
- 5.24.11 BDO Conflict of Interest Declaration – for approval
- 5.24.12 Grant Application – Four Towns and Vale Link Community Transport
- 5.24.13 Clerk’s Report
- 5.24.14 Parish Council Finance Update
  - Payments over £500
  - Bank Statements
  - Bank Reconciliation
  - Monthly Financial Report
  - Payments over £100 – April and May 2024
- 5.24.15 Planning Applications - see attached.
- 4.24.16 Date of next meeting: Thursday 13<sup>th</sup> June 2024

## Planning Applications

### New Applications

P24/00962/PNH or PP-12985369 - 10 The Avenue Stoke Lodge and The Common BS34 6BE  
Description: The erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 3.5m, for which the maximum height would be 2.9m, and for which the height of the eaves would be 2.6m.  
Date Registered: 17/04/24 – Consultation Expiry

### Awaiting Decisions

None

### Planning Decisions

P24/00695/HH or PP-12897952 - 18 Shellmor Avenue, Stoke Lodge, BS34 6AD  
Description: Extension to front dormer to form additional living accommodation  
Date Registered: 18/03/24 – Consultation Expiry: 9/04/24  
Decision: Approved with Conditions – Date of Decision

P24/00597/F or PP-12849312 - Land Adjoining Greenleaze, The Common, BS34 6AS  
Description: Erection of detached dwelling with associated works.  
Date Registered: 6/03/24 – Consultation Expiry: 1/4/24.  
**Councillor Jon Butler declared an interest in this application.**  
**The council have no objections to this application.**  
**This application has been withdrawn – 12/04/2024**

Any planning applications which are received after the agenda is issued but prior to the meeting will also be duly considered.