

STOKE LODGE AND THE COMMON PARISH COUNCIL
EXTRAORDINARY MEETING ON 30 JUNE 2017
10.00AM AT THE PAVILION, THE COMMON, STOKE LODGE

MINUTES

Present: Councillors John Bowyer (Chair), Andy Alsop, Brenda Stokes, John Blight and Alan Jewell.

Minute Agenda Item

1/4 Welcome and Apologies for absence

Chair welcomed everyone to the meeting.

Clerk thanked everyone for attending and explained that the meeting was quorate with a minimum number of 4 Councillors.

2/4 Declarations of Acceptance of Office

None

3/4 Consideration and Approval of the Accounting Statements

All Councillors were given a copy of the prepared but unaudited accounts for year end 2016/17. Clerk explained the various parts of the accounts and the information provided to the accountant.

Councillors were also given a copy of the Annual Return to go to external auditors. Clerk had pre-filled the figures based on the prepared accounts and Councillors were given an explanation of these figures. Clerk also advised that she would provide an explanation for any adverse variances etc

Councillor Andrew Alsop proposed that these be agreed and Councillor A Jewell seconded; and upon being put to the vote it was unanimously **resolved** to:

Approve the unaudited accounts for year end 2016/17 **and**; the Accounting Statement for external auditor.

4/4 Notification of period for the exercise of public rights

Clerk advised that a notice would be put up in the main parish noticeboard on The Pavilion, advising people of their right to view the unaudited accounts for the Parish.

I confirm that the minutes are a correct record of the meeting.

Signed:

Date: