

STOKE LODGE AND THE COMMON PARISH COUNCIL

MEETING ON THURSDAY, 12TH DECEMBER 2019

7.00PM AT THE PAVILION, THE COMMON, STOKE LODGE

(APPROVED) MINUTES

Present: Councillors Andrew Alsop, John Bowyer, Andrew Dyer, John Blight, Jon Butler, Bryan Hopkins, Rebecca Strong, Tracey Harrison-Ashe and Brenda Stokes.

In Attendance: Stephen Shield (Parish Clerk & RFO).

Minute **Agenda Item**
1/12/19 **Welcome and Apologies for absence**

Cllr Andrew Alsop welcomed everyone to the meeting.

2/12/19 **Declarations of Interests/Dispensations**

None.

3/12/19 **Public Speaking Session**

There were no members of the public in attendance at the meeting.

4/12/19

To receive updates from South Gloucestershire Ward Members

None present.

5/12/19 Minutes of Meeting on Thursday, 14th November 2019

Accuracy

Councillor John Bowyer proposed, and Councillor Tracey Harrison-Ashe, seconded; and upon being put to a vote it was unanimously **resolved** to approve the minutes as an accurate record.

Matters Arising

Cllr Andrew Alsop advised that South Gloucestershire Council would be looking to consult with residents regarding any future tree works at Sandhurst Close following increasing tree root issues in this area. Future maintenance of grass and any future planting will need to be discussed at a later date.

6/12/19 Parish Council Finance Updates

Payments over £500 to be approved – None.

Bank Statements for period June to November 2019 – Councillors noted the banking statements for the specified period for all bank accounts and it was unanimously **resolved** that approval be given proposed by Cllr Tracey Harrison-Ashe and seconded by Cllr Brenda Stokes.

To consider grant funding requests received by the Parish Council – Council revisited the grant funding request from the Café Church based at Amberley Road Baptist Church following discussions at recent meetings. After a in depth discussion on the application form itself, Council decided unanimously not to provide grant funding at this time.

7/12/19 Planning Applications

P19/16541/F – The Old Dairy Stoke Lane, Patchway, Bristol, South Gloucestershire, BS34 6DU – Erection of two storey extension to form 1no. residential dwelling with access and associated works (Resubmission of PT15/0326/F.

P19/16540/F - The Old Dairy Stoke Lane Patchway Bristol South Gloucestershire BS34 6DU - Conversion of existing basement area to form 1 No. flat with access and associated works.

Cllr Rebecca Strong raised **No Objection** support by Council to both application but relayed concerns about the basement and cellars relating to this property and any future digging down during any future development on site.

8/12/19 To receive updates on current projects

Cllr Andrew Alsop updated the meeting regarding current projects as follows: -

- Pavement works have been scheduled for mid-January 2020 which is good news although the works will be subject to weather conditions.
- Works associated with the vents in the kitchen area have now been undertaken.
- New Bus Shelter works will be carried out early in the New Year.

9/12/19 To discuss current South Gloucestershire Council Consultations

There were no updated South Gloucestershire Council Consultations since the last meeting for discussion.

It was noted that no further updates had been provided in relation to traffic calming proposals for Stoke Lane and Little Stoke Lane.

10/12/19 To discuss a Parish Council 5 Year Plan/Budget and Precept Demand for 2020/21

It was agreed that an extraordinary meeting of the Council would be arranged for Thursday, 23rd January 2020 to discuss these matters.

11/12/19 Any items the Chair considers urgent

There were no items for consideration other than mention of the budget/precept demand meeting date of which had been agreed earlier in the meeting.

12/12/19 Councillor Points/Updates

Cllr Andrew Dyer informed the meeting of his intension to plant flowers on The Common at the appropriate time towards the Spring 2020. Cllr Dyer also mentioned that the 15 posts left in situ would be removed and replaced at the earliest opportunity. It was also confirmed that recent fly tipping in the area had now been removed from site.

Cllr Tracey Harrison-Ashe suggested that signage in Maismoor should be refreshed with new signs requested from South Gloucestershire Council.

Cllr Tracey Harrison-Ashe mentioned if the Parish Council Website could be refreshed at the earliest opportunity and that the introduction of a Parish Council newsletter would be beneficial to the local community.

Cllr John Bowyer raised concerns about no safe walkway at the bottom of The Common and that something needed to be done at this location. Cllr Bowyer also suggested consideration to local listing relating to the existing properties around The Common due to concerns about future development in this area.

Cllr Tracey Harrison-Ashe asked if there were any updates regarding from the Post Office following recent discussions about post codes for the immediate area.

Cllr Tracey Harrison-Ashe stated the importance to invest in trees in the local community and provide residents with the opportunity to receive small trees in pots encourage planting locally.

13/12/19 Future Meetings

7pm Thursday, 16th January 2020 at The Pavilion, The Common, Stoke Lodge.

7pm Thursday, 23rd January 2020 at The Pavilion, The Common, Stoke Lodge (Extraordinary meeting to discuss the Budget/Precept Demand for 2020/21).

It was also agreed that meetings generally would continue to meet on the second Thursday of each month up until the Annual Meetings in May 2020.

I confirm that the minutes are a correct record of the meeting.

Signed:

Date:

