

STOKE LODGE AND THE COMMON PARISH COUNCIL

MEETING ON 13 JUNE 2019

7.00PM AT THE PAVILION, THE COMMON, STOKE LODGE

(APPROVED) MINUTES

Present: Councillors Andrew Alsop, Tracey Harrison-Ashe, John Bowyer, Andrew Dyer, John Blight, Jon Butler, Bryan Hopkins, Rebecca Strong and Brenda Stokes. (Also, in attendance was Stephen Shield, new Parish Clerk from 1/7/19)

Minute Agenda Item

1/11 Welcome and Apologies for absence

Chair welcomed everyone to the meeting.

No apologies were received from District Councillors.

2/11 Declarations of Interest

None

3/11 Presentation from Mark King, Head of StreetCare, South Gloucestershire Council

The following items were discussed:

- Road resurfacing works will be carried out for Fairford Crescent, Bibury Avenue, Burford Avenue and Stoke Mead due around August/September
- Trees in Sandhurst Avenue are to be removed for drain and pavement repairs. New trees to be planted elsewhere in the Parish.
- Stoke Lane/Amberley Road zebra crossing – works for the speed tables on either side of the crossing will be completed by the end of the year
- Concrete roads in Sandhurst Close are a problem to resurface. South Glos Council will investigate.
- Zebra crossings in Stoke Lane are to be repainted and trees are to be pruned
- Black plastic cannot be recycled at the present time.
- A joint policy of pavement improvements is to be rolled out this year. Painswick Avenue between Fairford and Stoke Lane; Stoke Lane between Amberley Road and the bend are the first to be refurbished at a cost of £18685.54. As part of our 5-year plan South Glos plan to resurface as many pavements as possible.
- Parish Council is in talks with South Glos Council to come to a joint agreement to resurface other pavements within the Parish in the future.
- Parish Council is also in discussion with South Glos Council regarding the proposed 20mph scheme for Stoke Lane. The Council is waiting for the results from the public consultation.

4/11

Public Speaking Session

No members of the public were present

5/11 Minutes of Meeting on 7 May 2019

Councillor Brenda Stokes proposed, and Councillor T Harrison-Ashe seconded; and upon being put to a vote it was unanimously **resolved** to:

Approve the minutes as an accurate record.

6/11 Approval of Standing Orders, Financial Regulations and Code of Conduct

All Councillors were given copies of these documents for review.

Councillor Brenda Stokes proposed, and Councillor T Harrison-Ashe seconded; and upon being put to a vote it was unanimously **resolved** to:

Approve the Standing Orders, Financial Regulations and Code of Conduct as viewed by Councillors.

7/11 Charitable Donations and Grants

After discussions amongst Councillors it was agreed that there would be no budget for donations and grants during 2019/20. Parish Council will start to make in-parish grants next financial year.

8/11 Parish Council Finance Update

- Parish Clerk sent around bank statements from the previous month

Councillor John Butler proposed, and Councillor B Hopkins seconded; and upon being put to a vote it was unanimously **resolved** to:

Approve the bank statements for the previous month for all accounts.

- Parish Clerk sent around bank reconciliation for this month

Councillor John Butler proposed, and Councillor B Hopkins seconded; and upon being put to a vote it was unanimously **resolved** to:

Approve the bank reconciliation for the previous month for all accounts.

9/11 Planning Applications

- PT19/5465/F 26 Cranham Drive – No comments

- PT19/6294/F 19 Bourton Close – No comments

Councillor R Strong volunteered to be the designated Councillor for planning applications.

10/11 Dates of Future Meetings

No amendments

11/11 Any items the Chair considers urgent

- Following the resignation of the current Parish Clerk, a recruitment process was followed and the Parish Council have appointed Stephen Shield as Parish Clerk starting on 1st July 2019. Parish Council wish to welcome Stephen to the Council. The Chair would like to thank Melanie Reilly for her service over the past 4 years and advised that she will be missed by all. Parish Council wish her and her family the very best for the future.
- Works to the rear fence at The Pavilion are to be actioned. Chair is trying to source a contractor.
- New basketball hoop will be bought and installed in play park.
- One of the goal post sockets needs to be replaced – Chair is hoping to do this under guarantee
- New noticeboard for The Pavilion will be bought and installed

I confirm that the minutes are a correct record of the meeting.

Signed:

Date: