

STOKE LODGE AND THE COMMON PARISH COUNCIL

MEETING ON 14 MAY 2020

7.00PM VIRTUAL MEETING OVER ZOOM

MINUTES

Present: Councillors Andrew Alsop, Andrew Dyer, John Blight, Bryan Hopkins, Rebecca Strong and Brenda Stokes.

Minute	Agenda Item
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1/11	Welcome and Apologies for absence
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Chair welcomed everyone to the meeting.

Councillor Tracey Harrison-Ashe, Councillor Jon Butler, Councillor John Bowyer sent their apologies

No apologies were received from District Councillors.

2/11	Declarations of Interest
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None

3/11	Public Speaking Session
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No members of the public were present

4/11	Minutes of Meeting on 10 April 2020
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Parish Clerk to amend minutes to reflect that Councillors Rebecca Strong, Brenda Stokes and John Blight were not in attendance.

Councillor Andrew Dyer proposed and Councillor Bryan Hopkins seconded; and upon being put to a vote it was unanimously **resolved** to:

Approve the minutes as an accurate record.

5/11	Matters Arising from Meeting on 10 April 2020
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Parish Council have not heard anything from District Councillors this calendar year. They have only attended one meeting in the 2019/20 Parish Council calendar year.

Pavements are on hold although Chair will meet South Glos Council officer next week to discuss the next phase for the pavements.

Monday 22nd May the bus shelter works will commence.

Cheque for £10,000 was presented to the Southmead Hospital Charity – unfortunately this cheque was returned for some reason. Chair will re-present a new cheque on 14/5.

5/11 Standing Orders

Parish Clerk advised that due to the need to now have virtual meetings the Parish Council will need to adopt new Standing Orders around this.

A template has been received from ALCA which can be used and this will be amended and sent around on this occasion approval will be done via email.

6/11 Improvements in and around the Parish

Tree Pruning – local resident has contacted Parish Council as trees are encroaching on her property – she contacted Parish Council asking if anything can be done. Spoke to Western Power who attended the site to advise.

Spoke to tree pruning contractor will be used when we have received advice from Western Power.

Councillor A Dyer raised another issue at a property on one side of the green – he has done some tree pruning but feels that more extensive work needs to be done. Chair advised that this would be included in any work schedule given to the tree pruning contractor. He has also trimmed around the posts on The Common near cottages and is happy to carry on with this. Parish Council thanked him for this and advised he could carry on doing this.

Councillor J Blight advised that the pathway adjoining The Common adjoining the A38 (near pub car park) needs some pruning done. Chair will contact South Glos Council to carry this work out.

Pavements will be surveyed to see which ones need doing in the next phase of works. Councillor J Blight asked what the delay was in receiving the invoice from South Glos Council – this may be due to Covid-19 situation.

7/11 Finance Update

- Parish Clerk sent around bank statements and bank reconciliation from the previous month

Councillor Brenda Stokes proposed and Councillor Rebecca Strong seconded; and upon being put to a vote it was unanimously **resolved** to:

Approve the bank statements and bank reconciliation provided.

Chair advised that the Parish Council will be changing their main banking to Lloyds interest account. This will be done following the appointment of new Parish Clerk.

There are monies to be paid for pavements which equate to £40-50k. There are also monies to be paid for the bus shelter which need to leave the account.

Councillor J Blight highlighted a concern about protecting Parish Council monies in light of the likely recession. Chair advised that Parish Council would split money across bank accounts to ensure these are within the Government compensation limits.

8/11 Planning Applications

None

10/11 Future Meetings

At present all future meetings will be held online for those Councillors who can use it.

Next meeting will be June 11th 2020.

11/11 Any items the Chair considers urgent

- Stoke Lodge Parking consultation

There was a consultation completed within the area and a second consultation has also been undertaken. This is live until 27th May 2020 and Chair encouraged all Councillors to respond.

- Telephone bill for The Pavilion

This has been very high and so Chair has re-negotiated contract which has reduced costs to around £40.99 per month.

- Parish Clerk appointment

Parish Council interviewed 4 candidates for the position on 12/5. Councillors felt there were 4 strong candidates who all offered different strengths for the role. All Councillors who were present agreed on candidate number 1, who had strong financial skills and was keen to develop the role further. Parish Clerk will contact candidate and offer her 15 hours per week.

- Speed Limit

Councillor Rebecca Strong asked if South Glos Council had responded about the 20 mph speed limit in the area. Chair advised that there had been no response so far.

I confirm that the minutes are a correct record of the meeting.

Signed:

Date: