

STOKE LODGE AND THE COMMON PARISH COUNCIL

MEETING ON 10TH DECEMBER 2020

7.00PM VIRTUAL MEETING OVER ZOOM

MINUTES

Present: Councillors Andrew Alsop, Tracey Harrison-Ashe, Andrew Dyer, Rebecca Strong, Jon Butler, Brenda Stokes, John Blight, Bryan Hopkins and Ward Member Sarah Pomfret

Minute	Agenda Item
12.20.1	Welcome and Apologies for absence Chair welcomed everyone to the meeting. Councillor John Bowyer sent his apologies. Ward member Franklin Owusu-Antwi did not attend.
12.20.2	Declarations of Interest None
12.20.3	Public Speaking Session No members of the public attended this meeting
12.20.4	Ward Members Ward Councillor Sarah Pomfret confirmed that she did not have any specific updates for the council at this time.
12.20.5	Approval of Minutes and Matters Arising from Meeting on 12th November 2020 Councillor Jon Butler proposed and Councillor Brenda Stokes seconded; and upon being put to a vote it was unanimously resolved to: Approve the minutes as an accurate record.
12.20.6	The Play Area The replacement youth shelter, a picnic bench, NHS Bench and Forces Bench have all been ordered – we do not have a delivery date yet. Some remedial repair work will be undertaken in the new year and we have arranged for the flooring under the play equipment to be renewed. We should investigate of urban trainers/outdoor gym equipment in the new year.

APD&P 14.1.21

Action – complete some remedial repairs to play equipment as suggested in The Annual Inspection report.

12.20.7 Four Towns Grant Application

Councillors were all surprised to see the income level as all thought it was much more of a small local organisation. It was agreed that we need more information before a decision can be made.

Action – Councillor Andy Alsop to speak to Four Towns Transport & Clerk to share the link on the charities commission website with the Councillors

12.20.8 The Hut

We will be taking this over at some point in the New Year but a date has yet to be agreed – we cannot do so until the legalities have been sorted out.

Councillor Brenda Stokes advised that some users of The Hut have been told that the current trustees are retiring at the end of the year and that Parish Council are taking over from 1st January. Clerk has been speaking to a representative from ALCA for advice in this area and has said a copy of the original Trust Deed (s) would be useful.

Action – attempt to obtain Trust Deed (s) from Trustees/Solicitors

12.20.9 Update of Previous Matters

Lights at Bradley Stoke Surgery – the lights are now being turned off and antisocial activity reduced significantly as a direct result.

Bus Timetables – these will be updated for us.

Long timetable case at Bourton Avenue bus stop – all agreed that this can be installed

External Audit – now on website and noticeboards

Action – Clerk to give approval to SGC for Timetable case to be installed.

12.20.10 Parish Council Finance Update

- Invoices over £500 – none
- Bank statements

Councillors were provided with bank statements for the accounts.

Councillor Brenda Stokes proposed and Councillor Rebecca Strong seconded; and

APR 14.1.21

upon being put to a vote it was unanimously resolved to: Approve the bank statements.

- **Bank Reconciliation**

Councillors were provided with copies of the Bank Reconciliation.

Councillor Brenda Stokes proposed and Councillor Rebecca Strong seconded; and upon being put to a vote it was unanimously resolved to:

Approve the bank reconciliation for this month.

12.20.11 Planning Applications

2 Standish Avenue – appeal to secretary of state following refusal

4 Shellmor Avenue – residential only – dormers & ground floor extensions – no issues

5 Staverton Close – this is the 3rd planning application that has been submitted – there are a number of objections from the houses behind as well as some Councillors. There are also 4 letters of support. Councillor Jon Butler asked Ward Councillor Sarah Pomphret whether she can assist.

Yew Tree Cottages – There have been people on site taking soil samples and boreholing and there is concern that these actions will have destroyed evidence of the various wildlife which is present at the site.

A number of Councillors have already opposed this and an Objection will also be raised on behalf of the Parish Council.

Ward member Sarah Pomphret gave some guidance as to the sort of things that would add weight to the objections and those that would not. She suggested that we draw up a neighbourhood plan which could help to protect the current make up of the area – Frampton Cotterell and Trornbury have them so they may be able to assist.

All Councillors agreed that an objection should be raised on behalf of the council on the grounds of Density, Street scene, volume, height and mass.

Acions – Councillor Andy Alsop to submit objection on behalf of the council.

Clerk to investigate drawing up a Neighbourhood plan

12.20.12 Future Meetings

At present all future meetings will be held online for those Councillors who can use it.

Dates of future meetings

- 14th January 2021
- 11th February 2021
- 11th March 2021

Andy Alsop 14.1.21

12.20.13 Any other business

Some street signs are in poor repair and need to be repaired or replaced. We will do a check of all street signs in the new year to address this.

Action – Survey of all street signs to be taken and any remedial action taken.

We have been advised that The Traveller's Rest Public House has now been sold and it is expected that the site may be redeveloped but we don't know who has bought it.

Action - Clerk to apply to Land Registry for information

Household Rubbish is piling up by the shops at Chelford Grove – there are a number of new flats so the rubbish may be from there. It's possible that the new residents don't have the receptacles or are unaware of the waste & recycling systems.

Action – Councillor Andy Alsop/Clerk will contact the residents to ensure they are aware of the waste/recycling systems & have the necessary receptacles.

Councillor Rebecca Strong advised that the gutters are full of rubbish and leaves and questioned whether they are being cleaned. This does happen periodically but the rubbish builds up quickly. We need to look into getting additional litter pickers.

I confirm that the minutes are a correct record of the meeting.

Signed:



Date:

14.1.21