

STOKE LODGE AND THE COMMON PARISH COUNCIL

MEETING ON 8th OCTOBER 2020

7.00PM VIRTUAL MEETING OVER ZOOM

MINUTES

Present: Councillors Andrew Alsop, Andrew Dyer, Bryan Hopkins, Rebecca Strong, Jon Butler, Brenda Stokes, John Blight

Minute Agenda Item

10.20.1 Welcome and Apologies for absence

Chair welcomed everyone to the meeting.

Ward Member Franklin Owusu-Antwi, Councillor Tracey Harrison-Ashe and Councillor John Bowyer sent their apologies. Ward Councillor Sarah Pomfret was invited but no apologies were forthcoming and she did not attend the meeting.

10.20.2 Declarations of Interest

None

10.20.3 Public Speaking Session

One individual (Kelli) tried to join the meeting but were unprepared to join the call in either a video or voice capacity so, in accordance with the information on the agenda and website, they were given a number of chances to rectify this then removed from the meeting.

10.20.4 Ward Members

No ward members attended the meeting.

10.20.5 Approval of Minutes and Matters Arising from Meeting on 10th September 2020

Matters Arising

- Councillor Andy Alsop has contacted South Gloucestershire again regarding the outstanding corrected invoice for the pavements and they have assured us that they will sort this out and get back to us.
- Tree trimming at Stoke Lodge School has been completed.
- The Hut – trustees are sorting out the legal side at their end. Once this is done we will approach our solicitors.
- PAT testing – this has already been done and the subsequent electrical work will be done this week.
- Travellers Rest Pub – it is understood that this has been sold but no further information

Alsop
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received yet.

- Stoke Lane Traffic calming – no further information has been received yet.
- Gypsy Patch Bridge works – this is going to continue for a further year.
- We now have a page on the website where details of local business can be added.
- Bus Shelter – the power is in place ready for the real time signs to be fitted.

Councillor Jon Butler proposed and Councillor Andrew Dyer seconded; and upon being put to a vote it was unanimously resolved to:

Approve the minutes as an accurate record.

10.20.6 Defibrillator for The Pavilion

We have been offered a discount for a defibrillator for use at the Pavilion – is this needed? it was discussed and agreed that, as the use at The Pavilion is currently minimal due to COVID, it was not felt to be necessary at this time. We can, perhaps, revisit in the next financial year.

10.20.7 Parish Council Finance Update

- Invoices over £500 – none
- Bank statements

Councillors were provided with bank statements for the accounts.

Councillor Bryan Hopkins proposed and Councillor Andy Dyer seconded; and upon being put to a vote it was unanimously resolved to:

Approve the bank statements.

- Bank Reconciliation


Councillors were provided with copies of the Bank Reconciliation.

Councillor John Butler proposed and Councillor Rebecca Strong seconded; and upon being put to a vote it was unanimously resolved to:

Approve the bank reconciliation for this month.

10.20.7 Planning Applications

No applications have been received this month. Please note that the carpet shop and offices have now been converted to flats.


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10.20.8 Future Meetings

At present all future meetings will be held online for those Councillors who can use it.

Dates of future meetings

- 12 November 2020
- 10 December 2020

10.20.9 Any items the Chair considers urgent

Four Towns Transport

We have been approached by them to help with funding for this community transport service. All Councillors agreed that this is a valuable service and something that we should support. There was some discussion regarding the level of funding and whether it should be ongoing. Councillor John Butler suggested that we request a business plan from Four Towns Transport so a decision can be made.

Action – Councillor Andy Alsop will request a business plan to consider amount of funding for the future.

Play Area

A quote has been received to replace the flooring in the play area with a rubber based product which is much safer – we will need further quotes to be able to proceed further.

In view of the points raised in the play area assessment and in the interests of safety it was suggested that once remedial works are completed a weekly inspection of the play area be undertaken to ensure we identify any issues.

Action - Councillor Andy Alsop will seek further quotes for the replacement flooring.

Emails to Councillors

Councillor Andy Alsop issued a request that all Councillors check and respond to emails more promptly in the future.

I confirm that the minutes are a correct record of the meeting.

Signed:



Date: 12-11-20