

STOKE LODGE AND THE COMMON PARISH COUNCIL

MEETING ON 10th MARCH 2021

7.00PM VIRTUAL MEETING OVER ZOOM

MINUTES

Present: Councillors Andrew Alsop, Tracey Harrison-Ashe, Andrew Dyer, Rebecca Strong, Jon Butler, Brenda Stokes, John Blight, Bryan Hopkins, Mary Summerhill (resident)

Minute Agenda Item

03.21.1 Welcome and Apologies for absence

Chair welcomed everyone to the meeting.

Councillor John Bowyer sent his apologies. No Ward Members were in attendance or sent their apologies for this meeting.

03.21.2 Declarations of Interest

None

03.21.3 Public Speaking Session

One resident attended the meeting but did not have any matters to raise at this time.

03.21.4 Ward Members Session

No Ward Members attended this meeting. The council are very disappointed that the ward members have not attended a parish council meeting or sent apologies since January and have not communicated in any way.

03.21.5 Approval of Minutes and Matters Arising from Meeting on 11th February 2021

Councillor Andrew Dyer proposed and Councillor Brenda Stokes seconded; and upon being put to a vote it was unanimously resolved to:

Approve the minutes as an accurate record.

Update on Previous Matters

Laptops for Holy Family School – Nothing has been heard further about this request. The order was submitted to SGC some time ago but no invoice received.

Benches – The new benches have arrived and installation will be arranged once lockdown is over. We are awaiting the altered picnic bench.

Litter – litter picker has collected over 550 gas canisters – local PCSOs have been asked to increase patrols. Same issue in Bradley Stoke

Kitchen refurbishment – 99% complete will share photos when complete.

03.21.6 **Newsletter** – This is to be resurrected – Councillor Brenda Stokes volunteered to organise the production of this.

Flytipping behind The Avenue – this has been reported and was cleared within 3 days. Please remember to use the 'report it' link on the website for prompt resolution of such matters.

E-Scooters – councillors expressed widespread concern over the misuse of and safety issues surrounding these scooters.

03.21.7 **CCTV at The Pavilion** We need to move ahead with this in view of the recent incidents of antisocial behaviour. Councillor Andrew Alsop advised that we have some quotes and are awaiting further costings for various options – report at next meeting.

03.21.8 **The Pavilion**

Front Door – There was an issue which triggered the alarm. Repair in hand.

Kitchen – As above kitchen almost complete and looks really good. It will be ready for let when safe to reopen.

Play Area Flooring – Repairs to the shuttering around the floor have been completed. We have a quote to top up the bark at £2000 but we really need to dig it all out and replace it so further quotes are being sought. Councillor Jon Butler advised he may be able to help with this.

Wheatpatch – do not currently have plans to reopen and there are no other users of the hall at this stage. AYFC will be restarting soon.

03.21.9 **Review of Fees 2021-22** – Councillors were given a copy of the current fees and discussed if changes were needed. In view of current economic climate it was felt that an increase in fees was not appropriate.

Councillor Brenda Stokes proposed and Councillor Jon Butler seconded; and upon being put to a vote it was unanimously resolved to:
Maintain existing Fees for 2021 – 2022 period.

03.21.10 **Internal Audit** – We have our internal audit on 23rd & 24th March – Councillor Andrew Alsop thanked Clerk Annie Wherrett for all of the work undertaken to prepare for this.

03.21.11 **Almondsbury Burial** – This remains an issue for some residents who have been unable to use Almondsbury. We did approach them a couple of years ago to try to change the situation but it was refused. It is understood that they have plans to purchase some additional land so it was agreed that another approach is appropriate.

Action - Clerk to contact Jack at Patchway TC to establish current situation.

03.21.12 Trees In Parish

Shellmor Avenue – trees will have the low hanging and overhanging branches pruned by the end of April.

Cranham Drive – tree surgeon to reduce overhang

Further tree planting is being explored

03.21.13 COVID 19 Surge Testing – A reminder issued that we have all been asked to take part in the surge testing – deadline extended until 14th March.

03.21.14 The Hut

Councillor Andrew Alsop has spoken to The Hut's solicitor. This will need to be run by trustees completely separate to the Parish Council. Councillors Brenda Stokes and Jon Butler both volunteered to be trustees and Councillor Andrew Dyer may do this in the future. Unfortunately Clerk Annie Wherrett does not currently have the time to commit to this so the trustees will find someone to do the day to day running of it. Whoever takes over needs to speak to David Grey (one of the current trustees) to establish the amount of work involved.

03.21.15 Parish Council Finance Update

- Invoices over £500

Repairs to play area floor £590.00 – Mr M T James (paid)

Green Shelter - G B Leisure £6372.00 (paid - approved by email)

Kitchen Labour £3382.23 (paid - approved at last meeting)

- Bank statements

Councillors were provided with fully detailed bank statements for the accounts.

Councillor Bryan Hopkins proposed and Councillor Rebecca Strong seconded; and upon being put to a vote it was unanimously resolved to: Approve the bank statements.

- Bank Reconciliation

Councillors were provided with copies of the Bank Reconciliation.

Councillor Brenda Stokes proposed and Councillor Andrew Dyer seconded; and upon being put to a vote it was unanimously resolved to:

Approve the bank reconciliation for this month.

03.21.16 Planning Applications

6 Dyrham Parade – Front and Back Dormers
3 Chelford Grove – Planning Permission Resubmitted

03.21.17 Date of Next Meeting

08 April 2021

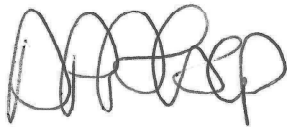
At present all future meetings will be held online for those Councillors who can use it.

03.21.18 Any other items the chair considers to be urgent.

Councillor Andrew Alsop and Clerk Annie Wherrett provided a brief overview of the Community Engagement Forum which took place on 9th March. This was an informative and helpful meeting which is open to all residents as well as Councillors. It included updates from Public Health, A&S Police, Metrobus, Census, Bradley Stoke Town Clerk as well as useful suggestions/information and an opportunity to ask questions or raise issues.

I confirm that the minutes are a correct record of the meeting.

Signed:



Date:

8-4-21