

STOKE LODGE AND THE COMMON PARISH COUNCIL

MEETING ON THURSDAY 11TH NOVEMBER 2021

7PM AT THE PAVILION, THE COMMON, STOKE LODGE AND THE COMMON

MINUTES

Present: Councillors Andrew Alsop, Brenda Stokes, John Bowyer, John Blight, Andrew Dyer, Bryan Hopkins, Jon Butler, Rebecca Strong and Alan Jewell

11.21.1 Welcome and apologies for absence

No apologies received.

11.21.2 Declarations of Interest

None

11.21.3 Ward Members Session

Councillor Franklin Owusu-Antwi provided the following updates:

Trees in Sandhurst Close:

A resident has been in touch with SGC as they are unhappy that the trees which were removed in Sandhurst Close have not been replaced. A full account of the issues in the area was provided to Councillor Owusu-Antwi by the Parish Councillors including the flooding of properties. The drain repairs/remedial works needed to enable trees to be re planted in the same place would cost between £12,000 and £34,000. It was also stated that the drains between Sandhurst Close and Maisemore Avenue are in a very poor state of repair. These drains run under a block of garages and are in danger of collapse – as shown in the report by SGC 3 years ago. These drains will also need to be relined. Chair Andrew Alsop confirmed that the Parish Council is very happy to plant trees within the Parish but in a more suitable location which would not expose resident's houses to potential flooding in the future.

Well Cottage

The Parish Council have objected to this developments and Clerk Annie Wherrett has emailed Ward Councillors Franklin Owusu- Antwi and Sarah Pomfret to ask them 'call it in' to be fully reviewed on this basis – no reply has been received from the Ward Councillors. Councillor Franklin Owusu-Antwi advised that there was a planning application approved for a similar development at the site in 2017 which has now lapsed which may influence the outcome. The Parish Council reiterated their objections and asked that they be taken into consideration.

11.21.4 Public Participation Session

No members of the public were present.

Alsop
14-12-21

11.21.5 Approval of Minutes of meeting 14th October 2021 and matters arising

Need to add attendees and a figure for the prepayment request under item 10.21.6 (£3,000).

Councillor Rebecca Strong proposed, Councillor Andrew Dyer seconded; and upon being put to a vote it was unanimously resolved to: **Approve the minutes as an accurate record.**

Matters Arising:

- The faulty slide is being removed in the next couple of weeks and a railing is being fitted in its place to fill the gap which will be welded into place.
- The concrete has been done in front of the benches where the ground was worn away.
- The matting under the swings is getting old so the proposal is to dig it up and replace with bark.
- The defibrillator has been ordered but we don't have a delivery date yet.
- The CCTV seems to have solved the majority of the antisocial behaviour at The Pavilion.
- The Scrap book club are hiring The Pavilion every 6-8 weeks.
- The NHS and Forces benches, which we have installed on The Common, have been very well received with many positive comments from residents.

11.21.6 The Common – Flooding

This has been a problem for many years the issue being that the drain which runs under the road has become silted up and as soon as there is heavy rain the road floods. Previous actions have not rectified the issue permanently.

ACTION – Chair Andrew Alsop to contact Gary Meddick at SGC to request a site meeting to discuss a more permanent solution.

11.21.7 Localism Charges

Email showing last year's figures shared with Councillors – a 4.4% increase suggested for 2022-23 but no final figures have been given yet.

Action – Clerk Annie Wherrett to add 4.4% to budget forecast for 2022/23.

11.21.8 Asset Register Changes

We need to update our Asset Register & Insurance Sums Insured to include the following:

CCTV @ £3,900

Strimmer etc @ £1,162

New Benches & picnic bench @ £4,075

Replacement youth shelter @ £4,644

Action – Clerk Annie Wherrett to proceed to update Asset Register and instruct Insurers to increase sums insured accordingly.

11.21.9 Property in Elms Grove – Tree Protection

1 Elms Grove (which has a sizeable garden) has recently been sold and there are a number of large trees in the garden which possibly should be subject to a tree protection order. In order to ensure that these trees are preserved, we need to contact the Tree Officer at SGC to request a site visit.

Councillor John Butler proposed, Councillor Andrew Dyer seconded; and upon being put to a vote it was unanimously resolved to: Contact SGC tree officer to discuss.

Action – Clerk Annie Wherrett to contact SGC Tree officer to discuss.

11.21.10 Newsletter

This has been published on the Website. Do we feel this is sufficient or should it be printed and delivered locally? It was discussed and agreed that as not all residents have access to computers they would be unaware of this and unable to read it.

Councillor Andrew Dyer proposed, Councillor Bryan Hopkins seconded; and upon being put to a vote it was unanimously resolved to: **Print the Newsletter for distribution to all residents.**

Action – Chair Andrew Alsop to arrange printing.

11.21.11 Parish Council Finance Update

- **Payments over £500**
- **Defibrillator and Case – Reimbursement Payment to Chair Andrew Alsop £1,759.99**

Councillor Brenda Stokes proposed, Councillor Rebecca Strong seconded, and upon being put to a vote it was unanimously resolved to: **Approve the payment of £1,759.99 to reimburse Chair Andrew Alsop for the purchase of the defibrillator and cabinet.**

Bank statements

Clerk Annie Wherrett provided Councillors with fully annotated bank statements for the accounts.

Andrew Alsop
14-12-21

Councillor Brenda Stokes proposed, Councillor Alan Jewell seconded, and upon being put to a vote it was unanimously resolved to: **Approve the bank statements for this month.**

Bank Reconciliation

Clerk Annie Wherrett provided Councillors with copies of the Bank Reconciliation.

Councillor Brenda Stokes proposed, Councillor Andrew Dyer seconded, and upon being put to a vote it was unanimously resolved to: **Approve the bank reconciliation for this month.**

Financial Report (see appendix 1)

Clerk Annie Wherrett presented the monthly income and expenditure report to the councillors. Councillor Alan Jewell proposed, Councillor Brenda Stokes seconded, and upon being put to a vote it was unanimously resolved to: **Approve the Financial report for this month.**

11.21.12 Planning Applications

None

11.21.13 Date of next meeting: Thursday 09th December 2021

11.21.14 Any other items the chair considers to be urgent

None

I confirm that the minutes are a correct record of the meeting.

Signed



Date

14. 12. 21.

Income and expenditure report as at 4th November 2021

Income received from 8th October 2021 until 4th November 2021 = £0

Outgoings from 8th October 2021 until 4th November 2021 are as follows:

Barclays 1 account - £2,199.90 which represents the standard outgoings relating to staff and premises.

Barclays 2 account - £0.00 this account is no longer being used as all DDs have been transferred to the Lloyds account.

Lloyds account - £4,988.16 this includes the installation of the CCTV system at £3,900.00 and the concrete slab for one of the benches at £475.00

We are still awaiting the final invoice for the electronic bus shelter 'real time' signs.

DAARCP
14-12-21